

**MINUTES OF REGULAR BOARD OF EDUCATION MEETING
HERINGTON UNIFIED SCHOOL DISTRICT 487
19 N BROADWAY
October 19, 2009
6:30 P.M.**

David Powell called to order the regular meeting of the Board of Education of U.S.D. 487 at 6:30 p.m. October 19, 2009. Board members and other staff present were: Alan Stuart, Stacey Berndt, Bret Beye, Anna Gustafson, Beki Denning, Phil Brockmeier, Superintendent John Thissen and Clerk of the Board Robyn Heitfield.

1. ADOPTION OF AGENDA

Bret Beye made a motion (Gustafson) to adopt the agenda as presented. Motion carried 7-0.

2. APPROVAL OF MINUTES

Anna Gustafson moved (Stuart) to approve the minutes of the regular meeting of September 21, 2009 as presented. Motion carried 7-0.

3. PUBLIC FORUM

4. ADMINISTRATORS' REPORTS

Steve Mies reported on the following activities at the Middle/High School:

- High School received building wide Standard of Excellence for the Writing Assessment
- Middle School received Standard of Excellence for reading in each grade as well as building
- Standard of Excellence was achieved by the sixth and eighth grade in math. The building also received Standard of Excellence in math.
- Middle School was awarded a Certificate of Merit from the Kansas Public Education Talk Force for overall performance on the reading assessments taken by the seventh grade
- Red Ribbon Week begins October 26th in both buildings
- Preparation is taking place for parent teacher conferences this week

Stacey Berndt made a motion (Gustafson) to congratulate students and teachers on their accomplishments with the state assessments. Motion carried 7-0.

David Powell asked Mr. Thissen to communicate to staff and students the Board's appreciation and congratulations.

Jon Utech reported on the following:

- The first net book was sent in for warranty work on an issue with internet connectivity.
- Student laptops will be updated during the winter break

Rich DeMont submitted a written report on the Elementary:

- Fire prevention practices were demonstrated to students by the Herington Fire Department crew on September 8.

- Students have harvested last year’s garden produce and are now preparing it for this year’s crop
- An in-service will be conducted by Christine Trapp in regards to a web based program, Study Island. This program will aid in helping students in reading and math before and after school.

5. BOWLING PRESENTATION

Curtis McBride, new owner of Herington Lanes, gave a brief presentation regarding the benefits of creating a school bowling league. This benefit could provide participation in school activities for students that may not generally participate in other athletics. Phil Brockmeier excused himself from the meeting.

6. KANSAS BROADBAND INC.

A recommendation was submitted by Pete Robertson, attorney for the District, regarding the lease proposal submitted by Kansas Broadband Inc. (KBI). Letters will be mailed to Utopian and Unison advising both companies of the current proposal submitted by KBI and advising them of the District’s intentions to accept KBI’s proposal. Stacey Berndt moved (Gustafson) to accept the lease agreement from KBI pending no further legal issues arises. Motion carried 6-0.

7. BOND ELECTION

Phil Brockmeier returned to the meeting. Discussion began regarding the upcoming Bond Issue. The campaign committee will be meeting October 26, to address if further concerns or plans of action are needed. Mr. Thissen shared with members a resolution that was approved by the City of Herington supporting a FEMA sponsored “Emergency Safe Room” for the citizens of Herington and the Herington School District 487 to be built in conjunction with a new school facility in Herington. Consensus of the board is that they will be forced to take advantage of the 8 mills that can be assessed on Capital Outlay to complete projects over the next nine years if the bond issue does not pass.

8. BOE POLICY (Sections A&B) (Sections C&D)

Anna Gustafson moved (Berndt) to approve the amended provisions of Sections A & B as presented. Motion carried 7-0.

Anna Gustafson and Alan Stuart were assigned Section C & D of the policy manual regarding KASB’s recommendations. KASB policy changes were recommended for approval with the exception of the following;

Table of Contents

Add CC.....Current Organizational Chart

CEC Superintendent Recruitment

Changes may need to be made to the 2nd paragraph

CEF Expense Reimbursement and Credit Cards

Limits will be set each year on the July consent agenda. Mr. Thissen is to make a recommendation on these limits at the November board meeting.

CGI Administrator Evaluation

Delete the second paragraph.

CMA Administrative Rules and Regulations

First paragraph first sentence; omit the comma between recommending rules
First paragraph second sentence to read; These rules and regulations shall be considered for approval, modification or disapproval by the board.

Staff Involvement

The superintendent may include representatives.....

Rules Drafting

All proposed rules may be submitted.....

CN Records

Disposition

The clerk is designated as the official custodian of all district office records maintained by the district.

CO Reports

Budget Reports

The budget report shall be included in the board’s agenda and may include each account, the original appropriation.....and the remaining balance in each account or information as directed by the board.

DC Annual Operating Budget

Priorities

The board may establish priorities.....

Recommendations

Anna Gustafson will return to the November meeting with a recommendation for this paragraph.

DFE Investment of Funds

Posting Securities

The district’s attorney will review this section.

DFK Gifts and Requests

Income derived from gifts.....as specified by the board and as allowed by state statute.

DH Bonded Employees

A position bond in the amount of \$100,000 is required.....

DJE Purchasing

Purchasing Authority

The board may appoint a purchasing agent for the district. In the absence of a purchasing agent appointed on the July consent agenda, the Superintendent shall be the purchasing agent.

DJEF Requisitions

Second paragraph second sentence to read; After a purchase order has been issued, the original copy of the requisition and one copy of the purchase order shall be filed in the office of the purchasing agent in numerical sequence.

Last sentence to read; School paper shall not be used.....

9. REQUESTS FOR EARLY GRADUATION

Five requests for early graduation were submitted for approval. Alan Stuart

moved (Beye) to approve all applications upon completion of all requirements. Motion carried 7-0.

10. GREEN BOE MEETINGS

Net books, flash drives, access using secure logins to the school website and email are several ways board members have been obtaining the agenda and all supporting information prior to board meetings. By doing so, the reduction in paper material can decrease by more than half. Stacey Berndt moved (Gustafson) to continue using and refining digital information. Motion carried 7-0.

11. CLASSIFIED HANDBOOK

Two meetings were utilized by classified personnel in modifying the current classified handbook. Changes were made on voluntary payroll and Section 125 deductions, how vacation time is earned and unused personal leave is paid for full time (12 month) employees. The classified wage scale was updated due to the increase on minimum wage.

12. PERSONNEL

A. Executive Session

At 9:10 p.m., Anna Gustafson made a motion (Brockmeier) for the Board to go into executive session for the purpose of discussing personnel matters for non-elected personnel; with the Board returning to the open meeting at 9:15 p.m., and that Mr. Thissen attend. The executive session is required to protect the privacy interests of identifiable individuals. Motion carried 7-0.

B. Aide Hire

C. Asst Wrestling Coach Hire

D. Action on Personnel

In one motion, Anna Gustafson moved (Brockmeier) to hire Samantha Beames as Elementary Aide and Emmanuel Torres as assistant Middle School wrestling coach. Motion carried 7-0.

E. Employee Overtime

The Board reviewed the employee overtime report for September 2009.

13. SUPERINTENDENT'S REPORT

A. Budget

A summary was provided through September 2009.

B. Credit Cards

Credit card statements were supplied for all cardholders for Board review.

C. Home Schooling

Mr. Thissen will continue to obtain and review information from various schools' policies and continue to share ideas with members of the board.

D. Bus for Sale

Sealed bids will be accepted through October for a bus taken out of commission due to the 20-year limit. Action will be taken at the November board meeting.

E. Military Liaison Meeting

Mr. Thissen, along with four other superintendents, attended a meeting in Riley County with the new Garrison Commander. The commander was confident 3,000 more troops will be moving into surrounding areas before the end of the 2009-10 school year. Ft. Riley is trying to obtain funding to build an elementary school on base as both current elementary buildings in Junction City are full. Our district hopes to gain six additional students of military families by the February 20 count to obtain additional funding.

14. VOUCHERS

A motion was made by Stacey Berndt (Denning) to approve the vouchers as presented. Motion carried 7-0.

15. POSSIBLE AGENDA ITEMS FOR NEXT REGULAR BOARD MEETING

- A. Bond Election
- B. Schools for Fair Funding
- C. Bowling
- D. Budget

16. FOR THE GOOD OF THE ORDER

Recognition and appreciation was given to Kenny and Diane Walters and Jerry and Donna Barta with Miss Lizzie's for the donations of numerous school supplies received by the District.

Board members also urged everyone in the district to vote on November 3rd.

17. ADJOURNMENT

At 9:40 p.m. David Powell declared the meeting adjourned.

Robyn Heitfield, Clerk of the Board of Education

Attest: _____
David Powell, President

Date: _____