

**MINUTES OF REGULAR BOARD OF EDUCATION MEETING
HERINGTON UNIFIED SCHOOL DISTRICT 487
CITY/SCHOOL OFFICES
19 NORTH BROADWAY
Monday, July 20, 2009
6:30 P.M.**

David Powell welcomed the new board members and called to order the regular meeting of the Board of Education of U.S.D. 487 at 6:30 p.m. July 20, 2009. Board members and other staff present were: Alan Stuart, Stacey Berndt, Bret Beye, Anna Gustafson, Phil Brockmeier, Beki Denning, Superintendent John Thissen, and Clerk of the Board Robyn Heitfield.

1. ADOPTION OF AGENDA

Stacey Berndt made a motion (Gustafson) to adopt the agenda as presented. Motion carried 7-0.

2. APPROVAL OF MINUTES

Anna Gustafson moved (Beye) to approve the minutes of the regular meeting of June 15, 2009 as presented. Motion carried 7-0.

3. PUBLIC FORUM

4. ELECTION OF OFFICERS

Anna Gustafson nominated David Powell and Phil Brockmeier nominated Bret Beye for President. Anna Gustafson, Beki Denning, David Powell and Bret Beye cast votes for David Powell. Phil Brockmeier, Alan Stuart and Stacey Berndt cast votes for Bret Beye. David Powell was elected President on a 4-3 vote.

Anna Gustafson nominated Bret Beye for Vice-President. No other nominations were made. Bret Beye was elected Vice-President by a vote of 6-1. Bret Beye abstained from the voting.

5. SENIOR REQUEST FOR OPEN LUNCH

A written request by senior class president Allen Simmons was presented to allow Seniors an open lunch period for the 2009-10 school year. Stacey Berndt moved (Stuart) to approve the open lunch request for seniors. Motion carried 7-0.

6. CONSENT AGENDA

The consent agenda for the 2009-10 school year was presented to members for approval:

- A. Board Member Appointments
 - 1. TEEN Board Member - (Phil Brockmeier)
 - 2. Curriculum Coordinating Council Member (Bret Beye)
 - 3. Lloyd K. Brown Trustee (Alan Stuart)
 - 4. Joann Sager-Stiles Scholarship (Alan Stuart)
 - 5. **KASB Governmental Relations Rep. (Stacey Berndt)**

- B. Administrative Appointments
 - 1. Clerk of the Board (Robyn Heitfield)
 - 2. Deputy Clerk (Sally Martin)
 - 3. District Treasurer (Peggy Hilliard)
 - 4. Impact Aid PL-874 Representative (John Thissen)
 - 5. Truancy Officers (Principals)
 - 6. District KPERS Representative (Robyn Heitfield)
 - 7. Persons Authorized to Spend Activity Funds (Principals)
 - 8. Freedom of Information Officer (John Thissen)
 - 9. Compliance Coordinator for Anti-Discrimination Laws (John Thissen)

- C. Regular Board Meeting Schedule
 - 1. 6:30 PM
 - 2. Third Monday of the Month

- D. Designate When District Office is closed:

September 7	Labor Day
November 26 & 27	Thanksgiving
December 24 & 25	Christmas
December 31 and January 1	New Years
April 2	Good Friday
May 31	Memorial Day
July 4	Independence Day

- E. Define School Year (use 1,116 hours)

- F. Designate May 28, 2009 as Inclement Weather Make-up Day

- G. Nutrition Services
 - 1. Authorized Representative for Lunch Reimbursement (Robyn Heitfield)
 - 2. Hearing Officer (John Thissen)
 - 3. Establish Meal Prices
ES \$2.00, Grades 6-12 \$2.25, Breakfast \$1.60, Milk \$.35, Adults \$3.00

- H. Resolutions
 - 1. Generally Accepted Accounting Principles Waiver
 - 2. Rescinding Resolution
 - 3. Home Rule

- I. Designation of Official Depositories
 - 1. Central National Bank
 - 2. First National Bank
 - 3. Municipal Investment Pool

- J. Certify Petty Cash Fund Limits
 - 1. District Office \$500
 - 2. Each School \$200

- K. Establish Textbook Rental Fees & Course Fees
 - 1. Kindergarten \$ 15
 - 2. Grades 1-5 \$ 30
 - 3. Grades 6-12 \$ 30
 - 4. Art \$ 4.25
 - 5. Photography \$ 25

6.	Metals	\$ 20
7.	Foods	\$ 25
8.	High School Computer	\$ 25

- L. Establish Mileage Reimbursement Rate (state rate)
- M. Copy Costs for Kansas Open Records Act (\$.10/copy)
- N. Designate *The Herington Times* as the official district newspaper

A single motion was made by Bret Beye (Brockmeier) with one change to **A.5 KASB governmental Relations Rep (Stacey Berndt)**. Motion carried 7-0. A suggestion was made to look at a possible raise in fees before the 2010-11 school year.

7. NEGOTIATED AGREEMENT

Bret Beye moved (Gustafson) to approve the 2009-10 Negotiated Agreement. Motion carried 7-0.

8. DRAFT PRESCHOOL COLLABORATION AGREEMENT

An overview of the arrangement with Heartland for the 2009-10 school year was presented to members to study and ask questions. Mr. Thissen informed members the final agreement with Heartland was still in the draft process but wanted them to be aware of a few modifications that were already being made. The new preschool teacher will be a USD 487 employee for 2009-10. A suggestion was made to list the purpose of the contract as well in the overview. The final agreement will be presented for approval at the August board meeting.

9. OUT OF DISTRICT REQUESTS

Several out of district requests were presented for board approval. Bret Beye moved (Berndt) to accept the list of requests that had been submitted thus far. Motion carried 7-0.

10. PERSONNEL

A. Executive Session

At 6:55 p.m., Bret Beye made a motion (Stuart) for the Board to go into executive session for the purpose of discussing personnel matters for non-elected personnel; with the Board returning to the open meeting at 7:10 p.m., and that Mr. Thissen attend. The executive session is required to protect the privacy interests of identifiable individuals. Motion carried 7-0.

B. Transfer

Julie Richmond will transfer as High School night custodian to day custodian at the Elementary.

C. Custodial Hire

Alan Stuart moved (Gustafson) to hire Jeralyn Iverson as High School night custodian. Motion carried 7-0.

D. Contracts

Anna Gustafson moved (Stuart) to amend Betty Friesen's contract to include two weeks prior and two weeks after each school year. Motion carried 7-0.

Stacey Berndt moved (Beye) to include fifteen days of vacation to Jon Utech's contract. Motion carried 7-0.

Anna Gustafson moved (Beye) to align Mark Cook's contract with other administrator's contracts. Motion carried 7-0.

Anna Gustafson moved (Stuart) to amend Christine Trapp's contract to a twelve month contract. Motion carried 7-0.

E. Little Railer Pre-School Teacher Hire

Phil Brockmeier moved (Beye) to hire Natalie Erickson as the Little Railer Preschool teacher for 2009-10. Motion carried 7-0.

F. Supplementals

Alan Stuart moved (Beye) to approve the list of supplemental positions presented noting the names in red are additional assistants based on number of athletes. Motion carried 7-0.

G. Action on Personnel

H. Employee Overtime

The Board reviewed the employee overtime report for June 2009.

11. BIDS for FUEL, MILK, WASTE, PEST CONTROL AND VEHICLE SERVICE

The following were approved by the Board:

- *Trash service* – Bret Beye moved (Berndt) to accept M&K Trash Service at a yearly cost of \$5150.00. Motion carried 7-0.
- *Pest control* – Bret Beye moved (Stuart) to accept Young Termite and Pest Control at a yearly cost of \$2003.60 with an additional \$250 for spot treatment of termites. Motion carried 7-0.
- *Fuel supply* – Anna Gustafson moved (Beye) to accept the bid of \$0.12 over wholesale from Mid Kansas Coop. Motion carried 7-0.
- *Milk* – Phil Brockmeier moved (Stuart) to accept F&A Sales as milk supplier for the year. Motion carried 7-0.
- *Vehicle services* – Phil Brockmeier moved (Beye) to accept Scott's Repair Service to service and repair the District's vehicles. Motion carried 7-0.

12. SUPERINTENDENT'S REPORT

A. Budget

A summary was provided through June 2009.

B. Transfers

The board adopted budget transfers for the 2008-09 school year.

C. Credit Cards

Credit card statements were supplied for all cardholders for Board review.

D. 2010-11 budget Planning Committee

There will be 17-20 members for this committee. A schedule of meetings will be presented at the August board meeting.

E. 1 to 1 Initiative

An update was provided by Jon Utech in his technology report. Mr. Thissen also informed members that meetings will be scheduled during enrollment for students and parents prior to the start of the school year.

F. Wireless Assets

A possibility of using the wireless assets as a service to provide internet service to high school students with district laptops is being explored.

G. Facilities Planning

Mr. Thissen provided members with a schedule of meetings with architects and what needs to be accomplished in the coming weeks.

13. VOUCHERS

A motion was made by Alan Stuart (Beye) to approve vouchers as presented.
Motion carried 7-0.

14. POSSIBLE AGENDA ITEMS FOR NEXT REGULAR BOARD MEETING

- A. Bond Election
- B. Report on Start of Year
- C. Budget Hearing
- D. 4th Grade/High School Innovative Project Presentation
- E. Out of District Requests
- F. Paul Getto/BOE Policy

15. FOR THE GOOD OF THE ORDER

16. ADJOURNMENT

At 8:10 p.m. Bret Beye made a motion (Gustafson) to adjourn the meeting.
Motion carried 7-0.

Robyn Heitfield, Clerk of the Board of Education

Attest: _____
David Powell, President

Date: _____