

**MINUTES OF REGULAR BOARD OF EDUCATION MEETING
HERINGTON UNIFIED SCHOOL DISTRICT 487
CITY/SCHOOL OFFICES
19 NORTH BROADWAY
Monday, October 18, 2010
6:30 P.M.**

Bret Beye called to order the regular meeting of the Board of Education of USD 487 at 6:30 p.m., October 18, 2010. Board members and other staff present were: Alan Stuart, Stacey Berndt, Anna Gustafson, David Powell, Rod Erickson, Superintendent John Thissen, and Clerk of the Board Robyn Heitfield. Phil Brockmeier was absent. David Powell left the meeting at 7:40 p.m. but joined via telephone at 7:55 p.m.

1. ADOPTION OF AGENDA

An addition was made to the agenda by Mr. Thissen. **6.5 BOARD MEMBER RESIGNATION** will be inserted. David Powell moved (Stuart) to adopt the agenda as amended. Motion carried 6-0.

2. APPROVAL OF MINUTES

Anna Gustafson moved (Erickson) to approve the minutes of the September 20, 2010 regular meeting. Motion carried 6-0.

3. PUBLIC FORUM

4. STANDARDS OF EXCELLENCE

Information was provided to members listing fifteen areas in which Herington schools excelled in. Every building achieved at least one standard of excellence in an area. The elementary was recognized as receiving 8 standards of excellence, the middle school received 6 and the high school received one. Very few districts achieved anything at the high school level. The district was given 3 Challenge Award certificates in which invitations were received for several to attend the Challenge Award Dinner on November 10th. Mr. Thissen asked members to consider attending this special event. A suggestion was then made to reward students and staff by hosting a community block party. Details will be taken care of by the administration and an announcement will be made in the near future.

5. CONSTRUCTION PROJECT

Based on previous discussions of how to utilize the extra funds generated from the FEMA grant, Hollis + Miller estimated a combined concessions/restroom building, press box and storage building near the track complex could all be built if done right. Also included in this figure was a speaker system and scoreboard. The firm produced three designs regarding a concessions/restroom building to be placed at the southwest section of the track. Information was still being gathered from vendors regarding the press box and bleachers. Jim Keusler with Hutton Construction was present at the meeting to answer questions regarding the designs and placement of each. His recommendation was to build a more durable building for the concession/restroom

project since it would be a high traffic area and build a less expensive building at the northeast corner of the complex to store track equipment and maintenance supplies that could eventually become part of a future maintenance/bus barn. After much discussion, members agreed to go with Concept A but use the overhang from Concept C for the concessions/restroom design.

Discussion then turned to the old elementary building. Decisions must be made as to whether to try and sell the building and land as is or demolish the building and sell the land. Money was set aside within the bond issue to demolish it if the board so chose to do so. Mr. Thissen informed members he would talk with local realtors and see what price could be put on the building if they chose to try and sell.

6. SOFTBALL AGREEMENT

Mr. Thissen was informed by Renae Hickert, Superintendent of Rural Vista, that their board had already approved the softball agreement. Concerns were brought up as in past years regarding playing time for Herington athletes and the ability to accomplish a full JV schedule to ensure adequate playing time. The additional cost to the program if the team would make it into post season play was also a concern. Ms. Hickert assured Mr. Thissen she felt it reasonable for Rural Vista to contribute to the cost if it went beyond the regular season. Stacey Berndt moved (Gustafson) to approve the softball agreement. Motion carried 4-1 with Alan Stuart opposing.

6.5 BOARD MEMBER RESIGNATION

A letter was provided by Phil Brockmeier resigning as a board member and TEEN board member. Mr. Brockmeier stated that due to out of state employment he was gone during the week returning home only on the weekends. Anna Gustafson regretfully moved (Berndt) to accept the resignation and thanked him for his long time services. Motion carried 5-0.

7. OUT OF DISTRICT REQUESTS

A request was made by a parent of a Herington student that recently moved from the district to continue attending Herington High School. Stacey Berndt moved (Gustafson) to accept the request. Motion carried 5-0.

8. REQUEST FOR EARLY GRADUATION

Requests for early graduation were made to members by seniors Jarret Jones, Moriah Dolbow and Jennifer Ballentine to allow them to graduate in December. Anna Gustafson moved (Erickson) to approve the requests pending completion of all required courses. Motion carried 5-0.

9. PURCHASE OF TRACTOR

With the resignation and out of town employment of David Becker, the need for a tractor in the district was stressed. Mr. Becker was hired in the past for snow removal as well as other projects where a small tractor was needed. Mr. Thissen informed members he was looking into the idea of purchasing a 35-40 hp tractor with attachments that could serve many duties. He will still be looking to contract out snow removal since it is such a big project but would use the district's tractor to help out. Another idea was to purchase

a gator or possibly a bigger mower to serve more needs. Members gave Mr. Thissen the support to price the equipment

10. MY LEARNING PLAN

Software currently being utilized by certified staff to relicense has become outdated and is no longer supported. My Learning Plan is a program the district is purchasing and used by many surrounding districts. It also corresponds with the PD360 package recently purchased by the district. Upfront cost for this program is \$2500. The annual fee is then \$15 per teacher.

11. STUDENT RECOGNITION

Chance Berndt, son of Phil and Stacey Berndt was named a Commended Student in the 2011 National Merit Scholarship Program. This award places students among the top five percent of more than 1.5 million students taking the 2009 Preliminary SAT Test and recognizes them for their exceptional academic promise. Mr. Berndt received a perfect score on the critical reading section. His name will be added to the National Merit Scholarship Plaque displayed at the high school.

12. BOE POLICY (Section JA-JGCA) and (Section JGCB-JS)

Previously, Mr. Thissen was given direction to include student recommendations for **JA Goals and Objectives**. Students reviewed the policy and currently have no further recommendations. With that stated, Stacey Berndt moved (Stuart) to approve the changes to **Section JA-JGCA**. Motion carried 6-0.

The following changes were recommended to Section J:

JGFG Student Accidents

Records

Appropriate records....shall be kept on file **with the District nurse and at the District office.**

(Remove sample student information form as the district has own)

JGFGB Supervision of Medications (See JGFGBA)

Remove Permission for Medication and Sample Form

JGFGBA Student Self-Administration of Meds (See JGFGB) JGFGBA

*(Pg 1 first sentence)*The self-administration of medication.....in grades K-12 **as stated on the Permission for Medication form.** (The form used needs additional information that has a “holds harmless” clause stated on the form.)

Authorization Required *(Page 2 first paragraph, last sentence)*

Permission forms shall be updated **annually or more frequently as necessary.**

Waiver of Liability

Check with district nurse to make sure parents of students who self-administer meds sign a form that has the “hold harmless” clause included. Also students at the elementary do not self-administer so no form is signed. Check with nurse to make sure form is signed.

Student Self-Administration of Medications *(Page 3)*

Check with district nurse to make sure statements/forms are signed.

Remove Permission for Self-Administration of Medication form

JGGA Use of Video Cameras (See CN and JR et seq)

(3rd paragraph) Video **files** that are records reused or erased. The video **file** shall be considered.....

JH Student Activities (See DK, JGFB, JM and KG)

Remove Sample Only: Adapt for local use form

JHC Student Organizations

Non-School Sponsored Student Clubs (2nd sentence)

A faculty member (or other adult approved in advance) **may** attend the meetings as a supervisor but **may** not participate....

JOKA Foreign Exchange Students (See JBC)

Remove Application Form

JRC Disposition of Records

(3rd paragraph) The official custodian shall review.....to a middle school ~~or junior high~~, from a middle school ~~or junior high~~ to high school.....

JS Student Fees and Charges

Credit Card Payments (2nd sentence)

A fee **shall** be collected to cover.....

13. PERSONNEL

A. Executive Session

At 8:45 p.m., Stacey Berndt made a motion (Gustafson) for the Board to go into executive session following a 5 minute break for the purpose of discussing personnel matters for non-elected personnel; with the Board returning to the open meeting at 9:00 p.m. and invited Mr. Thissen into the meeting. The executive session is required to protect the privacy interests of identifiable individuals. Motion carried 6-0.

B. Hire

Stacey Berndt moved (Erickson) to hire Debra Schellhase as the Elementary day custodian. Motion carried 6-0.

In one motion, Stacey Berndt moved (Gustafson) to reassign the supplemental contracts of Ron Strickland from assistant middle school wrestling coach to head middle school wrestling coach and Kelly Carland from junior to senior sponsor and offer supplemental contracts to Charles Boggess and Gregg Hackerott as junior and sophomore sponsors respectively. Motion carried 6-0.

C. Employee Overtime

The Board reviewed the employee overtime report for September 2010.

14. SUPERINTENDENT'S REPORT

A. Budget

A summary was provided through September 2010.

B. Credit Cards

Credit card statements were supplied for all cardholders for Board review.

C. Kansas Broadband Internet

The upfront payment is expected from KBI by October 20th regarding the dark fiber lease agreement with the company.

15. VOUCHERS

A motion was made by Alan Stuart (Berndt) to approve vouchers as presented.
Motion carried 6-0.

16. POSSIBLE AGENDA ITEMS FOR NEXT REGULAR BOARD MEETING

- A. BOE Policy
- B. Construction Project
- C. Study Island Presentation
- D. Board member replacement
- E. TEEN Board member

17. FOR THE GOOD OF THE ORDER

A reminder of the after prom tailgate meal prior to Friday's football game was announced. There will be a soup supper at the community building the following Friday.

18. ADJOURNMENT

At 9:06 p.m., Bret Beye declared the meeting adjourned.

Robyn Heitfield, Clerk of the Board of Education

Attest: _____
Bret Beye, President

Date: _____