

**MINUTES OF REGULAR BOARD OF EDUCATION MEETING
HERINGTON UNIFIED SCHOOL DISTRICT 487
CITY/SCHOOL OFFICES
19 NORTH BROADWAY
Monday, July 18, 2011
6:30 P.M.**

Bret Beye called to order the regular meeting of the Board of Education of USD 487 at 6:30 p.m., July 18, 2011. Board members and other staff present were: Stacey Berndt, Alan Stuart, Ben Meyer, Anna Gustafson, David Powell (by phone), Superintendent John Thissen and Clerk of the Board Robyn Heitfield. Rod Erickson was absent.

1. ADOPTION OF AGENDA

Stacey Berndt moved (Gustafson) to approve the agenda. Motion carried 6-0.

2. APPROVAL OF MINUTES

A correction was made to item 14 of the June 20, 2011 minutes. Stacey Berndt moved (Erickson) to approve the vouchers. David Powell moved (Stuart) to approve the minutes of the June 20, 2011 as amended. Motion carried 6-0.

3. PUBLIC FORUM

4. SWEAR IN RE-ELECTED BOARD MEMBERS

Ben Meyer, Stacey Berndt, Bret Beye and Alan Stuart were sworn in.

5. ELECTION OF OFFICERS

A. President

David Powell nominated (Stuart) Bret Beye to fill the President seat. Mr. Beye was elected by a 6-0 vote.

B. Vice-President

David Powell nominated (Stuart) Anna Gustafson for Vice-President. Anna Gustafson was elected by a 6-0 vote.

6. CONSENT AGENDA

The following consent agenda was presented to the Board for approval as one motion:

A. Board Member Appointments

1. TEEN Board Member – Anna Gustafson
2. Curriculum and Technology Council Member – Stacey Berndt
3. Lloyd K. Brown Trustee – Alan Stuart
4. Joan Sager-Stiles Scholarship – Alan Stuart
5. Edelene Mae-Siegle Scholarship – Alan Stuart
6. KASB Governmental Relations Rep – David Powell

B. Administrative Appointments

1. Clerk of the Board – Robyn Heitfield
2. Deputy Clerk – Sally Martin
3. District Treasurer – Peggy Hilliard
4. Impact Aid PI-874 Representative – John Thissen
5. Truancy Officers – Principals
6. District KPERS Representative – Robyn Heitfield
7. Persons Authorized to Spend Activity Funds – Principals
8. Freedom of Information Officer – John Thissen
9. Compliance Coordinator for Anti-Discrimination Laws – John Thissen

C. Regular Board Meeting Schedule

1. 6:30 PM
2. Third Monday of the Month

D. Designate when District office is closed:

- September 5 – Labor Day
November 24-25 – Thanksgiving
December 23-26 – Christmas
December 29-30 – New Year's
April 6 – Good Friday
May 28 – Memorial Day
July 4 – Independence Day

E. Define School Year (use 1,116 hours)

F. Designate May 18, 2012 as inclement weather make-up day

G. Nutrition Services

1. Authorized Representative for Lunch Reimbursement – Robyn Heitfield
2. Hearing Officer – John Thissen
3. Establish Meal Prices
ES Lunch \$2.15, Grades 6-12 Lunch \$2.40, All student Breakfast \$1.70
Milk \$.40, Adult Lunch \$3.15, Adult Breakfast \$1.80

H. Resolutions

1. Generally Accepted Accounting Principles Waiver
2. Rescinding Resolution
3. Home Rule

I. Designation of Official Depositories

1. Central National Bank
2. First National Bank
3. Emprise Bank
4. Municipal Investment Pool

J. Certify Petty Cash Fund Limits

1. District Office \$500
2. Each Building \$200

K. Establish Textbook Rental Fees & Course Fees

1. Kindergarten \$15
2. Grades 1-5 \$30
3. Grades 6-12 \$30
4. Art \$20

- 5. Photography \$10
- 6. Metals \$20
- 7. Foods \$25
- 8. HS Technology Fee \$25

L. Establish Mileage Reimbursement Rate – State rate

M. Copy Costs for Kansas Open Records Act - \$.10/copy

N. Designate the Herington Times as the official district newspaper

David Powell made a motion (Gustafson) to adopt the consent agenda as presented with the exception of **G. Nutrition Services**. Motion carried 6-0.

G. Nutrition Services

New requirements were brought about by the Child Nutrition Reauthorization this past year. USDA’s reauthorization requests school lunches for school year 2011-12 to average \$2.46 in all buildings. Districts will be allowed to gradually get to the requested average over a period of 3-5 years. Mr. Thissen recommended a \$.15 increase to the lunch price at each building. David Powell moved (Berndt) to increase meal prices with some regret as recommended. Motion passed 6-0.

7. ROOF OVER KITCHEN

Original construction plans for the roof area over the renovated kitchen was to patch leaking areas for an estimated \$5,000-\$10,000. As construction progressed, it was realized a new roof would be needed. Original bids to replace the roof above the kitchen ranged from \$37,500 to \$70,000. The lowest bid using a spray on material will not be warranted due to the transition area between kitchen and new construction. The highest bid using TPO material would be warranted but additional work in the transition area could raise the price to \$80,000. A survey completed in 2006 identified the high school roof to be replaced 2008. Mr. Thissen requested bids to replace the entire roof of the kitchen area and high school estimating 43,000 sq ft. Mr. Thissen also suggested thermal imaging to be completed on the roof to identify areas where water is standing. Bids were received from two companies. Each company quoted several bids based on material used and warranty offered:

Washington Roofing

Option 1A	\$112,900	Urethane 3gal/100 ft(whole roof)	10 yr warranty
Option 1B	\$142,260	Urethane 4.5gal/100 ft(whole roof)	15 yr warranty
Option 2	\$ 37,074	Urethane 3gal/100ft(kitchen only)	no warranty

CentiMark

Option 1A	\$377,494	TPO 45 mil (whole roof)	10 yr warranty
Option 1B	\$388,705	TPO 60mil (whole roof)	15 yr warranty
Option 2	\$423,862	Urethane 3.5gal/100ft (whole roof)	10 yr warranty
Option 3A*	\$289,738	TPO on flat (domes untouched)	10 yr warranty
Option 3B*	\$290,544	TPO on flat (domes untouched)	15 yr warranty
Option 4A	\$ 69,037	TPO 45mil (kitchen only)	10 yr warranty
Option 4B	\$ 70,429	TPO 60mil (kitchen only)	15 yr warranty

*Option 3A and 3B warranties are contingent that the domes would be replaced within 2 years.

Anna Gustafson moved (Powell) to accept Option 1B from Washington Roofing for \$142,260 and a 15 year warranty after analyzing the thermal imaging pictures on the high school roof after the next rain. Motion failed 0-6. After further discussion, members tabled the item and agreed a special meeting is necessary in the very near future to study the bids and warranties further. Hutton Construction cannot proceed with the kitchen area until a decision is made.

8. INTEREST BASED BARGAINING

Mr. Thissen informed members the teachers ratified changes made to the Negotiated Agreement for 2011-12. He recommended the board approve all changes as well. Anna Gustafson moved to approve the end result of the IBB process. Motion carried 6-0.

9. OUT OF DISTRICT REQUESTS

A list of out of district students was presented for approval. Stacey Berndt moved (Stuart) to approve the list as presented. Motion carried 6-0.

10. PERSONNEL

A. Executive Session

At 7:45 p.m., Stacey Berndt made a motion (Gustafson) for the Board to go into executive session for the purpose of discussing personnel matters for non-elected personnel; with the Board returning to the open meeting at 8:05 p.m. inviting Mr. Thissen into the meeting. The executive session is required to protect the privacy interests of identifiable individuals. Motion carried 6-0.

B. Food Service, Technology and Transportation/Maintenance Directors, District Clerk Contracts

C. Administrative Contracts

D. Classified Wage Scale

E. Supplementals

F. Action on Personnel

Anna Gustafson moved (Stuart) to approve increases to administration, administrative staff and the classified wage scale by 1.35% which is equal to the certified increase. Motion carried 6-0.

Stacey Berndt moved (Gustafson) to approve the supplemental list as presented. Motion carried 6-0.

11. BIDS for FUEL, MILK, WASTE, PEST, and VEHICLE SERVICE

Recommendations were made by Mr. Thissen to accept bids from the following vendors: Mid-Kansas Coop, Hiland Dairy, M&K Trash Service, Young Termite and Pest Control and John's Service. Alan Stuart moved (Gustafson) to accept the bids as recommended. Motion carried 6-0.

12. SUPERINTENDENT'S REPORT

A. Budget

An end of year summary of cash and expenditures was presented to the board for review.

B. Transfers

A list of year end transfers was included on the budget summary:

Capital Outlay	\$300,000
Food Service	\$ 47,800
Professional Dvlpmnt	\$ 8,000
Parents as Teachers	\$ 17,000
At Risk	\$ 36,410
Special Education	\$190,007
Vocational Ed	\$ 65,000

C. Credit Cards

Credit card statements were supplied for all cardholders for Board review.

D. Schedule for Start of Year

Enrollment dates were announced. August 16, 2011 will be the open house for the new elementary. Mr. Thissen asked members to be at the building by 6:30 p.m. for the ribbon cutting ceremony.

E. Construction

Fencing will be completed this week. There is some frustration with the timeframe to install the bleachers in the high school gym. The vendor is telling Mr. Thissen installation will not begin until August 29, 2011. The gym doors on the FEMA shelter will need to be redesigned to meet code. Much of the furniture is in and will be placed in the individual rooms.

F. Sound Systems

The sound system throughout the buildings is progressing well.

G. Communities that Care Survey Results

Survey results were provided for board review and discussion.

13. VOUCHERS

A motion was made by Anna Gustafson (Stuart) to approve vouchers as presented. Motion carried 6-0.

14. POSSIBLE AGENDA ITEMS FOR NEXT REGULAR BOARD MEETING

- A. Report on Start of Year
- B. Out of District Requests
- C. Construction Project
- D. High School Roof
- E. Old Elementary
- F. Board Policy

15. FOR THE GOOD OF THE ORDER

16. ADJOURNMENT

At 8:42 p.m., Bret Beye declared the meeting adjourned.

Robyn Heitfield, Clerk of the Board of Education

Attest: _____
Bret Beye, President

Date: _____