

**MINUTES OF REGULAR BOARD OF EDUCATION MEETING  
HERINGTON UNIFIED SCHOOL DISTRICT 487  
CITY/SCHOOL OFFICES  
19 NORTH BROADWAY  
Monday July 19, 2010**

Bret Beye called to order the regular meeting of the Board of Education of U.S.D. 487 at 6:30 p.m. July 19, 2010. Board members and other staff present were: Alan Stuart, Stacey Berndt, Phil Brockmeier, Anna Gustafson, David Powell by telephone, Superintendent John Thissen, and Clerk of the Board Robyn Heitfield.

**1. ADOPTION OF AGENDA**

A change was made to the agenda moving Item 5. NEW BOARD MEMBER ahead of Item 4. ELECTION OF OFFICERS. David Powell made a motion (Berndt) to approve the agenda as amended. Motion passed 6-0.

**2. APPROVAL OF MINUTES**

A correction was made to Item 2 APPROVAL OF MINUTES. A name was omitted in the approval motion. David Powell moved (Stuart) to approve the minutes of the June 28, 2010 meeting as amended and the special meetings of July 6, 5:00 p.m., July 6, 5:33 p.m. and July 8 2010, as presented. Motion carried 6-0.

**3. PUBLIC FORUM**

Rick and Ellen Granzow gave a brief statement to the board regarding their son's reduction of grades due to excessive absences during the 2009-10 school year. They asked the board to again consider restoring his grades due to administration not following school policy as stated in the student handbook.

Chance Berndt, president of the 2010-11 senior class was present to ask members to consider improving quality and quantity of lunches served. He stated the staff did an excellent job of offering leftovers if available but added not every class benefits from this since it is on a first come first serve basis. He asked that healthier options be available to students as a substitute. Another request was to offer water not as a milk substitute but as an additional item.

**5. NEW BOARD MEMBER**

Mr. Thissen received a letter from Kim Morris withdrawing her name as a candidate for the open board position vacated by Beki Denning. In the letter, Ms. Morris stated she felt Rod Erickson had more experience and was a better fit on the board during the construction project. Anna Gustafson moved (Stuart) to nominate Rod Erickson for the open board position. Motion carried 6-0.

**4. ELECTION OF OFFICERS**

**A. President**

David Powell nominated (Gustafson) Bret Beye to fill the President seat. Mr. Beye was elected by a 7-0 vote.

**B. Vice-President**

Rod Erickson nominated (Brockmeier) Anna Gustafson for Vice-President. Anna Gustafson was elected by a 7-0 vote.

**6. BIDS FOR CONSTRUCTION**

A guaranteed max price (GMP) proposal was handed out to members by Hutton Construction for review. The figures in the proposal are based upon plans and specification documents provided by Hollis + Miller. The project proposal was divided between construction costs of \$12,243,000 and soft costs of \$2,107,249. One item not calculated in the GMP was demolition of the existing elementary building of \$124,000. With the provided GMP figures, funds in the amount of \$425,751 would still be available for possible alternates. A list of fourteen alternates and costs was provided to members.

Kevin Nelson of Hollis + Miller took the floor and addressed members regarding the alternate list and suggested alternates of priority based on conversations between himself and board and staff members. The following list was presented:

Alternate #7 – Track Lighting	\$145,900
Alternate #6 – Visitor Bleachers @ track	\$ 54,175
Alternate #12a – Track Fencing 3’`	\$ 19,300
Alternate #9 – HVT instead of VCT(tile)	\$ 70,700
Alternate #11 – Porcelain Tile	\$ 16,450
Alternate #12b – Track Fencing 6’	\$ 20,500
Alternate #13 – Lightweight Composite Panels	\$ 36,300
Total	\$363,325

Mr. Nelson noted any alternates considered regarding the track and field would need to be approved very soon as to concur with current construction. After much dialogue, Phil Brockmeier moved (Gustafson) to approve alternates 6, 7,12a and 12b totaling \$239,875. Motion carried 7-0.

**7. CONSENT AGENDA**

The following consent agenda was presented to the Board for approval as one motion:

**A. Board Member Appointments**

1. TEEN Board Member – Phil Brockmeier
2. Curriculum Coordinating Council Member – Stacey Berndt
3. Lloyd K. Brown Trustee – Alan Stuart
4. Joan Sager-Stiles Scholarship – Alan Stuart
5. KASB Governmental Relations Rep – David Powell

**B. Administrative Appointments**

1. Clerk of the Board – Robyn Heitfield
2. Deputy Clerk – Sally Martin
3. District Treasurer – Peggy Hilliard
4. Impact Aid Pl-874 Representative – John Thissen
5. Truancy Officers – Principals
6. District KPERS Representative – Robyn Heitfield
7. Persons Authorized to Spend Activity Funds – Principals
8. Freedom of Information Officer – John Thissen

9. Compliance Coordinator for Anti-Discrimination Laws – John Thissen

**C. Regular Board Meeting Schedule**

1. 6:30 PM
2. Third Monday of the Month

**D. Designate when District office is closed:**

September 6 – Labor Day  
November 25-26 – Thanksgiving  
December 24-25 – Christmas  
December 31-January 1 – New Year's  
April 22 – Good Friday  
May 30 – Memorial Day  
July 4 – Independence Day

**E. Define School Year (use 1,116 hours)**

**F. Designate May 20, 2011 as inclement weather make-up day**

**G. Nutrition Services**

1. Authorized Representative for Lunch Reimbursement – Robyn Heitfield
2. Hearing Officer – John Thissen
3. Establish Meal Prices  
ES Lunch \$2.00, Grades 6-12 Lunch \$2.25, All student Breakfast \$1.60  
Milk \$.35, Adult Lunch \$3.00, Adult Breakfast \$1.60

**H. Resolutions**

1. Generally Accepted Accounting Principles Waiver
2. Rescinding Resolution
3. Home Rule

**I. Designation of Official Depositories**

1. Central National Bank
2. First National Bank
3. Emprise Bank
4. Municipal Investment Pool

**J. Certify Petty Cash Fund Limits**

1. District Office \$500
2. Each Building \$200

**K. Establish Textbook Rental Fees & Course Fees**

1. Kindergarten \$15
2. Grades 1-5 \$30
3. Grades 6-12 \$30
4. Art \$20
5. Photography \$10
6. Metals \$20
7. Foods \$25
8. HS Tech Fee \$25

**L. Establish Mileage Reimbursement Rate – State rate**

**M. Copy Costs for Kansas Open Records Act - \$.10/copy**

**N. Designate the Herington Times as the official district newspaper**

David Powell made a motion (Brockmeier) to adopt the consent agenda as presented adding Phil Brockmeier as TEEN representative and Stacey Berndt as CTC representative. Motion carried 7-0.

**8. SUBURBAN REPLACEMENT**

Several bids were received from area dealerships to replace an old suburban for the 2010-11 school year. Prices ranged from \$16,000 for a used van to \$34,000 for brand new vehicles. Mr. Thissen informed members he was extending bids in hopes of receiving other options.

**9. OUT OF DISTRICT REQUESTS**

A list of out of district students was presented to the Board for approval to attend Herington schools. Stacey Berndt moved (Gustafson) to accept the submitted out of district requests Motion carried 7-0.

**10. PERSONNEL**

**A. Executive Session**

At 8:07 p.m., Anna Gustafson made a motion (Berndt) for the Board to go into executive session for the purpose of discussing personnel matters for non-elected personnel; with the Board returning to the open meeting at 8:37 p.m., after a 5 minute break, and that Mr. Thissen attend. The executive session is required to protect the privacy interests of identifiable individuals. Motion carried 7-0.

**B. Food Service, Technology and Transportation/Maintenance Directors, District Clerk Contracts**

Stacey Berndt moved (Gustafson) to extend an increase in salaries comparable to that of the teachers of 1.2%. Motion carried 7-0.

**C. Administrative Contracts**

Anna Gustafson moved (Berndt) to increase salaries to administration comparable to that of the teachers 1.2%. Motion carried 7-0.

**D. Resignation**

Anna Gustafson moved (Berndt) to accept the resignation of Martha Mell as elementary custodian and Theresa Kasten as cheerleading sponsor. Motion passed 7-0.

**E. Supplementals**

Stacey Berndt moved (Gustafson) to approve all supplemental positions as presented with the exception of the cheerleading resignation just received. Motion carried 7-0.

**F. Action on Personnel**

**G. Employee Overtime**

The Board was given the employee overtime report for June 2010 payroll.

**11. BIDS FUEL, MILK, WASTE, PEST CONTROL, VEHICLE SERVICES**

Bids were received for the 2010-11 school year for fuel, milk, waste, pest control and vehicle services. Phil Brockmeier made a motion (Berndt) to approve all bids as recommended by Mr. Thissen. Motion carried 7-0.

**12. SUPERINTENDENT'S REPORT**

**A. Budget**

A summary was provided to the Board for the 2009-10 school year.

**B. Transfers**

Stacey Berndt moved (Powell) to adopt a resolution authorizing the superintendent to make end of year transfers as presented. Motion carried 7-0.

**C. Credit Card**

A credit card statement was provided for July to Board members.

**D. Middle School 1 to 1 Initiative**

The new laptops have been delivered and all but 11 are imaged and ready to go. The goal is to equip the 8<sup>th</sup> graders with S-10's, which is being used by the high school and give 6<sup>th</sup> and 7<sup>th</sup> grades the recently purchased ones. This keeps all grade levels using identical computers.

**E. Kansas Broadband Internet**

The antenna will be placed on the high school roof sometime this week.

**F. Antenna on the Water Tower**

The city is painting the south water tower and removed the fire department's and the district's antennas that were originally attached incorrectly. It will be reinstalled near KanEquip on Highway 77.

**G. Asbestos Removal**

A company out of Wichita removed asbestos from a small section in the FACS room and outside storage room at the high school prior to the demolition of both structures. A walk around was completed to determine other locations of asbestos. The intention is to possibly hire them to remove all asbestos at the high school in six phases totaling \$210,000. A section of asbestos will be removed each year and expensed from the district's budget. This estimate does not include spray to the ceilings after removal. A suggestion was made to consider lowering the ceiling once the asbestos is removed instead of spending the extra money for the spray.

**13. VOUCHERS**

A motion was made by Phil Brockmeier (Gustafson) to approve vouchers as presented. Motion carried 7-0.

**14. POSSIBLE AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

- A. Report on Start of Year
- B. Out of District Requests
- C. BOE Policy
- D. Construction Project
- E. Attendance Policy
- F. Strategic Plan
- G. 2010-11 Budget
- H. School Lunch Program

**15. FOR THE GOOD OF THE ORDER**

A suggestion was made by Stacey Berndt to update the district's website in a timely matter regarding important dates and the construction project.

**16. ADJOURNMENT**

At 9:12 p.m. Bret Beye declared the meeting adjourned.

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Robyn Heitfield, Clerk of the Board of Education

Attest: \_\_\_\_\_  
Bret Beye, President

Date: \_\_\_\_\_