

**MINUTES OF REGULAR BOARD OF EDUCATION MEETING  
HERINGTON UNIFIED SCHOOL DISTRICT 487  
CITY/SCHOOL OFFICES  
19 NORTH BROADWAY  
Monday, July 21 2008**

Vice-President Diana Floyd called to order the regular meeting of the Board of Education of U.S.D. 487 at 7:00 p.m. July 21, 2008. Board members and other staff present were: Mr. Alan Stuart, Mrs. Stacey Berndt, Mr. Phil Brockmeier, Mr. Rod Erickson, Mr. David Powell by telephone, Superintendent John Thissen, and Clerk of the Board Robyn Heitfield. Mr. Bret Beye was absent.

**1. ADOPTION OF AGENDA**

Phil Brockmeier made a motion (Stuart) to approve the agenda as presented. Motion passed 6-0.

**2. APPROVAL OF MINUTES**

Rod Erickson moved (Stuart) to approve the minutes of the June 16, 2008 meeting and the special meeting of June 25, 2008 as presented. Motion carried 6-0.

**3. PUBLIC FORUM**

**4. ELECTION OF OFFICERS**

**A. President**

Phil Brockmeier nominated Stacey Berndt and Rod Erickson nominated Diana Floyd to fill the President seat. Diana Floyd was elected President with a four vote majority.

**B. Vice-President**

Phil Brockmeier nominated Stacey Berndt and Rod Erickson nominated David Powell for Vice-President. Vice-president was not chosen due to a 3-3 tie. Another vote will be cast at the August regular meeting.

**5. CONSENT AGENDA**

The following consent agenda was presented to the Board for approval as one motion:

**A. Board Member Appointments**

1. TEEN Board Member – Phil Brockmeier
2. Curriculum Coordinating Council Member – Bret Beye
3. Lloyd K. Brown Trustee – Alan Stuart

**B. Administrative Appointments**

1. Clerk of the Board – Robyn Heitfield
2. Deputy Clerk – Sally Martin
3. District Treasurer – Peggy Hilliard
4. Impact Aid PI-874 Representative – John Thissen
5. Truancy Officers – Principals
6. District KPERS Representative – Robyn Heitfield

7. Persons Authorized to Spend Activity Funds – Principals
8. Freedom of Information Officer – John Thissen
9. Compliance Coordinator for Anti-Discrimination Laws – John Thissen

**C. Regular Board Meeting Schedule**

1. 6:30 PM
2. Third Monday of the Month

**D. Designate when District office is closed:**

- September 1 – Labor Day  
November 27-28 – Thanksgiving  
December 24-25 – Christmas  
December 31-January 1 – New Year's  
April 10 – Good Friday  
May 25 – Memorial Day  
July 4 – Independence Day

**E. Define School Year (use 1,116 hours)**

**F. Designate May 22, 2009 as inclement weather make-up day**

**G. Nutrition Services**

1. Authorized Representative for Lunch Reimbursement – Robyn Heitfield
2. Hearing Officer – John Thissen
3. Establish Meal Prices  
ES Lunch \$2.00, Grades 6-12 Lunch \$2.25, All student Breakfast \$1.50  
Milk \$.35, Adult Lunch \$3.00, Adult Breakfast \$1.65

**H. Resolutions**

1. Generally Accepted Accounting Principles Waiver
2. Rescinding Resolution
3. Home Rule

**I. Designation of Official Depositories**

1. Central National Bank
2. First National Bank
3. Municipal Investment Pool

**J. Certify Petty Cash Fund Limits**

1. District Office \$500
2. Each Building \$200

**K. Establish Textbook Rental Fees & Course Fees**

- |                 |        |
|-----------------|--------|
| 1. Kindergarten | \$15   |
| 2. Grades 1-5   | \$30   |
| 3. Grades 6-12  | \$30   |
| 4. Art          | \$4.25 |
| 5. Photography  | \$25   |
| 6. Metals       | \$20   |
| 7. Foods        | \$25   |

**L. Establish Mileage Reimbursement Rate – State rate**

**M. Copy Costs for Kansas Open Records Act - \$.10/copy**

**N. Designate the Herington Times as the official district newspaper**

Mr. David Powell made a motion (Brockmeier) to adopt the consent agenda as presented with the exception of changing regular board meeting times to 6:30. Motion carried 6-0.

**6. SENIOR REQUEST FOR OPEN LUNCH**

Miss Crysta Brockmeier was present to ask the Board's approval to grant open lunch to the seniors of 2009. Stacey Berndt moved (Brockmeier) to allow the senior class of 2009 an open lunch period. Motion passed 6-0. Mrs. Diana Floyd then directed Mr. Steve Mies to allow open lunch only to seniors in "good standing" as it reads in the Student Handbook and that it not be abused.

**7. AFTER SCHOOL PROGRAM**

A 21<sup>st</sup> Century Grant that funded the Elementary after school program for the past seven years has been exhausted. Some of the changes being considered for the 2008-09 school year include earlier student pick up and raising the fee. Concern regarding the earlier time was voiced by Board members. Direction was given to Mr. Thissen to present a proposal at the August regular board meeting.

**8. BOND ELECTION**

Dustin Avey with Piper Jaffrey was present to answer questions and offer information regarding the upcoming Bond election. John Thissen and Stacey Berndt reported to board members the recent visits made with three other architects. A resolution was presented for adoption by the Board:

*A RESOLUTION AUTHORIZING AND PROVIDING FOR THE CALLING OF A BOND ELECTION IN UNIFIED SCHOOL DISTRICT NO. 487, DICKINSON COUNTY, KANSAS (HERINGTON), FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED ELECTORS OF THE DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION BONDS OF THE DISTRICT AUTHORIZING THE APPLICATION TO THE STATE BOARD OF EDUCATION FOR THE AUTHORITY TO CALL SAID BOND ELECTION; AND PROVIDING FOR THE GIVING OF NOTICE OF SAID BOND ELECTION.*

Thereupon, on motion of Member Alan Stuart, seconded by Member Phil Brockmeier, the Resolution was adopted by the following roll call vote:

Aye: David Powell, Phil Brockmeier, Alan Stuart, Rod Erickson, Stacey Berndt, Diana Floyd.

Thereupon, a majority of the members of the Board having voted in favor of the Resolution, it was declared duly adopted and Resolution was then duly numbered Resolution No. 2008-2. A motion was then made by David Powell, seconded by Phil Brockmeier for the Superintendent to request from various architect firms a proposal to specify in writing all fees and what will be provided as well as pre-election and post-election costs. Motion carried 6-0.

**9. PRESCHOOL COLLABORATION AGREEMENT**

The Board requested minor changes be made to the Partnership Agreement Between USD #305 Heartland (Head Start) and USD #487 Herington and directed the Superintendent to proceed with the agreement.

**10. OUT OF DISTRICT REQUESTS**

A list of out of district students was presented to the Board for approval to attend Herington schools. Alan Stuart moved (Berndt) to accept the requests that have been made in writing. Motion carried 6-0.

**11. WIRELESS ASSETS**

Several letters written between the District's attorney, Pete Robertson and Utopian's attorney, Douglas A. Hosack were presented by John Thissen regarding the Board approved sale of the District's wireless assets. Mr. Thissen informed the Board he would proceed as directed with the sale.

**12. SOUTHWEST PLAINS REGIONAL SERVICE CENTER**

The Agreement for Associate Membership in Southwest Plains Regional Service Center gold Commitment Membership was presented to the Board for approval. Phil Brockmeier moved (Berndt) to enter into the agreement as presented. Motion carried 6-0

**13. PERSONNEL**

**A. Executive Session**

At 9:10 p.m., Phil Brockmeier made a motion (Stuart) for the Board to go into executive session for the purpose of discussing personnel matters for non-elected personnel; with the Board returning to the open meeting at 9:20 p.m., and that Mr. Thissen attend. The executive session is required to protect the privacy interests of identifiable individuals. Motion carried 6-0.

Upon returning to the open meeting, Stacey Berndt moved (Brockmeier) for the Board to return to executive session for the purpose of discussing personnel matters for non-elected personnel; and that the Board returns to the open meeting at 9:30 p.m., and that Mr. Thissen attend. Motion carried 6-0.

Upon returning to the open meeting, Phil Brockmeier moved (Erickson) for the Board to return to executive session for the purpose of discussing personnel matters for non-elected personnel; and that the Board returns to the open meeting at 9:35 p.m., and that Mr. Thissen attend. Motion carried 6-0.

Upon returning to the open meeting, Rod Erickson moved (Brockmeier) for the Board to return to executive session for the purpose of discussing personnel matters for non-elected personnel; and that the Board returns to the open meeting at 9:40 p.m. with Mr. Thissen attending. Motion carried 6-0.

**B. Transfer**

Stacey Berndt moved (Brockmeier) to approve the transfer of Nicole Monnington from the Elementary part-time secretary position to Elementary aide. Motion carried 6-0.

**C. Contracts**

Phil Brockmeier made a motion (Powell) to increase salaries to Terry Ryff, Robyn Heitfield, Jennifer Lollar and Gene Geissert by 4.5%. Motion carried 6-0.

**D. Supplementals**

Alan Stuart moved (Brockmeier) to approve all supplemental positions as presented. Motion carried 6-0.

**E. Employee Overtime**

The Board was given the employee overtime report for June 2008 payroll.

**14. BIDS FOR FUEL, MILK, WASTE AND VEHICLE SERVICES**

Single bids were presented to the District for the 2008-09 school years for fuel, milk, waste and vehicle services. Phil Brockmeier made a motion (Stuart) to approve all bids as presented. Motion carried 6-0.

**15. SUPERINTENDENT'S REPORT**

**A. Budget**

An end of year budget summary was presented to the Board for the 2007-08 school year.

**B. Transfers**

End of year transfers were made to the following special funds: At Risk \$85,855; Capital Outlay \$86,165; Driver Training \$5,500; Food Service \$74,500; Parents as Teachers \$17,000; Special Education \$220,000; Contingency Reserve \$9,993

**C. Credit Card**

Credit card statements for the month were presented to Board members.

**D. Fair Booth**

John Thissen gave a brief report on the Fair Booth noting the evenings were well received.

**E. Boys Town**

Future training on Boys Town will include only four to six staff members who will then speak to remaining staff. The model will no longer be referred to as the Boys town model but the District will take ownership of the program and move forward with Herington's model.

**F. Vehicle Sales**

Five vehicles advertised for closed bidding were sold during the month. Winning bids ranged from \$70 to \$367.

**G. Special Education Transportation**

Shared transportation to Salina will not be shared between Herington and Rural Vista schools.

**16. VOUCHERS**

A motion was made by Mr. David Powell (Erickson) to approve vouchers as presented. Motion carried 6-0.

**17. POSSIBLE AGENDA ITEMS FOR NEXT REGULAR BOARD MEETING**

- A. Pest Control Bid
- B. Report on Start of Year
- C. Budget Hearing
- D. Bond Election
- E. Out of District Request
- F. Summer School/Saturday School
- G. Administrator's trip to Colorado
- H. Vice-President Election
- I. Beginning of the Year BBQ
- J. Driving habits for Extracurricular Activities

**18. FOR THE GOOD OF THE ORDER**

Stacey Berndt wishes to thank Nick and Judy Fuemmeler for painting the weight room this summer.

**19. ADJOURNMENT**

At 10:02 p.m. Rod Erickson moved (Stuart) to adjourn the meeting. Motion carried 6-0.

\_\_\_\_\_  
Robyn Heitfield, Clerk of the Board of Education

Attest: \_\_\_\_\_  
Diana Floyd, President

Date: \_\_\_\_\_